



Health and Safety Checklist

HEALTH AND SAFETY CHECKLIST															
Title	Senior Manager														
Task	Action	Form	Measurement	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Review the company's safety policy	Review the policy, make any necessary changes, change the date, sign and post		Yes-Completed No-Not Completed												
Task	Action	Form	Measurement												
Review the company's health and safety manual	Review each policy and make changes as necessary		Yes-Completed No-Not Completed												
Task	Action	Form	Measurement												
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